



COURT REPORTER EDUCATION COMMITTEE
2270 Buttercup Drive
Florissant, Missouri 63033

M E M O R A N D U M

TO: Official and Freelance Court Reporters

FROM: Court Reporter Education Committee

RE: August & October 2008 Court Reporter Seminars

The Court Reporter Education Committee would like to extend an invitation for you to participate in either the August or October seminars scheduled for:

Tuesday & Wednesday, August 12-13, 2008 – Marriott West at Maryville Center & Hwy. 40,
Chesterfield, MO

or

Tuesday & Wednesday, October 21-22, 2008 – Courtyard by Marriott in Blue Springs, MO

Program Registration Desk: 8:00 a.m. - 8:30 a.m.

Program Times: **Tuesday** 8:30 a.m. - 5:30 p.m.

with four 15-minute breaks and a group lunch

7 clock hours of instruction

Wednesday 8:30 a.m. – 12:00 p.m.

with two 15-minute breaks

3 clock hours of instruction

Start and end times of each seminar will be strictly adhered to in order to protect program integrity. Continuing Education Units will be awarded for this seminar pursuant to Supreme Court Rule 14.

Please Note

Attendees are not required to attend all ten hours. Partial credit will be awarded. Please note, however: You cannot leave in the middle of a session and receive credit.

CCR = 10.0 CEUs

NCRA = 1.0 CEUs

NVRA = 10.0 CEUs

If you have any questions regarding the program, please contact Joanne Martin, Chairman of the Court Reporter Education Committee, at JoJMartin@aol.com or by telephone 314-622-4787.

Court Reporter Education Committee:

JOANNE MARTIN - LINDA DATTILO - ANN SPRAGUE - DOROTHY J. BROWN - MARY CONWAY - KATHY FOLEY

The cost for freelance reporters to attend the August or October Court Reporter Seminar will be \$100.00, regardless of how many sessions you attend. This fee includes a program fee, continental breakfast Tuesday and Wednesday, lunch Tuesday, breaks, and materials for the seminar. An agenda is attached.

Confirmation notice will be sent by e-mail to the court reporters successfully enrolled in this seminar. Should the session be filled when your enrollment form is received, you will be notified accordingly.

A block of rooms has been set aside at each hotel for our use. You MUST contact the hotels directly to reserve a room. If you are a state judicial employee, your room will be paid for by OSCA. You may contact the Courtyard by Marriott in Blue Springs at 816-228-8100. The rooms are reserved under the Office of State Court Administrators.

You may contact the Marriott West in Chesterfield at 314-878-2747. The rooms are reserved under the Office of State Courts Administrator.

Any incidental charges at hotels (phone calls, movies, room service, etc) are the responsibility of the individual and not the Office of State Courts Administrator (OSCA.) It would be best to secure room with credit card rather than a debit card (if that is an option) to avoid the obvious inconvenience and "holding" problems court staff have encountered in the past.

All Marriott properties are now entirely smoke-free. If a smoker does not honor the smoke-free environment, room damages may be assessed up to \$200 and will be the responsibility of the hotel guest and not OSCA.

Cancellation Policy: BEFORE you cancel any room reservation you have made, as soon as possible, please contact Linda Dattilo at (314) 615-2682 or Linda.Dattilo@courts.mo.gov to notify her of your change of plans. If you will provide your hotel confirmation to Linda, she will handle notifying other court staff from the wait list and arrange with the hotel for someone else to have secured lodging at the prearranged rate. If you must cancel your attendance after the Sunday prior to the seminars, please proceed to cancel the hotel reservation yourself since Linda will be unable to handle lodging transfers in a timely manner thereafter. The hotel will bill you if you do not cancel 24 hours before your scheduled arrival. We are not authorized to pay for unused rooms. Your prompt attention to this matter helps us notify and accommodate any candidates from our wait list as well as adjust the program logistics for faculty, staff and hotel management.

**REGISTRATION APPLICATION
COURT REPORTER EDUCATION COMMITTEE SEMINARS**

**St. Louis, MO - Tuesday & Wednesday, August 12-13, 2008
or
Blue Springs, MO - Tuesday & Wednesday, October 21-22, 2008**

(Please type or print legibly)

Name: _____

Missouri CCR Number: _____ Other Certifications _____

Home Telephone: (____) _____ Home Fax: (____) _____

Home Mailing Address: _____

Please circle one: Official Freelance Work Comp Other: _____

Please circle one: Machine Writer Voice Writer

Member of: NCRA NVRA Other: _____

Court Circuit or Business:
(if applicable) _____

Business Telephone: (____) _____ Fax: (____) _____

Business Address: _____

Please list your email address: _____

Which Program (Please circle): August October

Confirmation notice will be emailed to the court reporters successfully enrolled in the August or October seminar. Should the session be filled when your enrollment form is received, you will be notified accordingly using the information provided above.

Please mail registration form & \$100 registration fee, check made out to **OSCA** (if free-lance reporter) to:

Linda Dattilo
Court Reporter Education Committee
2270 Buttercup Drive
Florissant, MO 63033

Thank you for your prompt attention to this matter.



Court Reporter Education Committee Seminar Agenda
August – Chesterfield, Mo
October – Blue Springs, Mo

Tuesday

8:00 a.m. Registration

8:30 – 11:45 a.m.
(15-minute
break included)

Money Matters
Barbara Beermann

This comprehensive seminar will guide you on how to manage your finances. Miss Beermann will discuss credit and debt as well as identity theft. She will work with the group on creating individual plans and setting goals. Ms Beermann will help attendees understand different types of life insurance as well as how to select an insurance company. She will touch on saving and investing as well as protecting your assets by estate planning.

Ms. Beermann has 7 years of experience at MOSERS and has worked in communications and education positions for more than 20 years including previous public and non-profit employment. Ms. Beermann holds a bachelor's degree from MU. She is a member of the National Pension Education Association and has earned the Certificate of Achievement in Public Plan Policy for employee pensions from the International Foundation of Employee Benefit Plans. Ms. Beermann is on the board of Central Missouri Chapter of the American Society for Training and Development. She is also certified by Langevin Learning Services, the international train-the-trainer organization, as Training Manager/Director, Training Instructor/Facilitator, and Training Designer/Developer.

12:00 – 1:00 p.m.

Lunch

1:15 – 3:15 p.m.

Mutual Funds Basics & Website Navigation
State of Missouri Deferred Compensation

Earl Meyer

This seminar is designed to give participants an overview of what a mutual fund is, how it works, and how to read the fund performance sheet that is included in every statement. Topics included in this presentation include: Professional Management and Management Style, Variety of Fund Types, Diversification of Mutual Funds, Investment Risks, Redemption Fees, and Expenses.

This presentation will also include a live demonstration of the Deferred Compensation Website and how to make account changes online.

Participants will learn how to do the following: Enroll, Change your Username and Password, Fund Transfers, Reallocate Balances, Increase Contributions, Update Beneficiaries, and how to access the Web Advisory Service.

Mr. Meyer holds a Bachelor's degree in Finance and a Master's in Personal Financial Planning. Mr. Meyer has been with Citistreet for one year

OR

Professionalism in Reporting

Debbie McLaughlin and Vicki Pohlman are free-lance firm owners with an extensive background in reporting. They will be discussing professionalism in today's world, collections, Supreme Court Rule 14 and hiring reporters under a temporary certificate.

Deborah McLaughlin, CCR, RPR, Illinois CSR and Kansas CCR, worked in the St. Louis Circuit Courts for approximately 22 years and left to open McLaughlin Court Reporting Services in 2004. She is a long standing member of the Missouri Court Reporters Association and of the National Court Reporters Association. She has served on the Board of Directors and is a past president of MCRA. She has also served on many MCRA committees.

Debbie also taught in the court reporting program at St. Louis Community College from 1986 to 1993. She is a long time member of the Advisory Board for the Court Reporting Program at the college. Debbie has also been a member of the Board of Certified Court Reporter Examiners for the Supreme Court of Missouri since 2000.

Vicki Pohlman, CCR, RPR, CMRS and Illinois CSR, is the owner of PohlmanUSA Court Reporting. Pohlman has been providing court reporting and litigation support services to law firms throughout the country since 1990. Vicki has been a reporter since 1982. As a free-lance agency owner, Vicki has a variety of experience, such as reporting depositions in large toxic tort cases, technical and medical depositions, and providing daily copy in a large insurance trial in Southern Illinois in 1999.

Vicki is also involved in many professional and community organizations. She is a long standing member of the National Court Reporters Association and the Missouri Court Reporters Association, STAR, DepoSpan, and Women in Charge, a charitable organization whose goal is assisting women in obtaining their GEDs and becoming gainfully employed.

3:15 – 3:30 p.m.

Break

3:30 – 5:30 p.m.

Official Court Reporter Forum
Free-lance Court Reporter Forum
Worker’s Compensation Forum

There will be 3 separate forums which will help officials, free-lance, and worker’s compensation reporters gain knowledge regarding what is happening in your respective fields. You will share experiences and help each other as you discuss real-life situations and solutions.

Wednesday

8:30 – 9:30 a.m.

Are You Getting Enough Sleep?

Janet Webb

St. Luke's Hospital

Over 50 million Americans suffer from chronic sleep loss, which affects both physical and mental health. Join Janet Webb, a licensed professional counselor from St. Luke's Hospital, to learn more about good sleep health habits, differences between men and women's sleep needs and how to help yourself and your spouse get a good night's sleep.

Janet Webb is a Licensed Professional Counselor in practice since 1980. She has a Master's Degrees in Counseling and Guidance, and in Secondary Education from the University of Missouri - Kansas City. In past years, Janet taught junior high, worked as a counselor in correctional facilities, counseled individuals, couples, and families at a mental health agency, and provided case management for behavioral health care insurance providers. She is now part of the Community Outreach Department at St. Luke's Hospital encouraging healthy life styles.

9:30 – 9:45 a.m. Break

9:45 – 11:45 a.m.

State of Missouri Pre-Retirement Planning Seminar

Barbara Beermann

Miss Beermann will define the State of Missouri retirement plan and explain how your retirement is funded. She will touch on normal and early retirement eligibility. Miss Beermann will work through the base benefit formula. She will explain and clarify the multipliers and different options available upon your retirement from the State of Missouri.

OR

What Do Attorneys Expect of Their Court Reporters?

Nellie Ribaldo, Attorney at Law

Allison Lee, Attorney at Law

Have you ever wondered what attorneys expect from court

reporters? Have you ever wondered what attorneys think of court reporters? Do they really read those depositions word for word? This is an opportunity to hear from a criminal defense attorney and a civil attorney regarding their expectations and feelings regarding reporters. They will share with you suggestions and comments to give you insight into how court reporters can help or hurt an attorney in preparing for their case.

Nellie Ribaudo is an associate with Rosenblum, Schwartz, Rogers & Glass, P.C. Nellie received a BA in history with a minor in criminal justice in 1993 from the University of Dayton and received her JD from St. Louis University in 1996. Nellie was admitted to the Missouri Bar in 1996, to the United States District Court, Eastern District of Missouri in 2003, and the Supreme Court of the United States in 2007. Nellie has been practicing criminal defense for over 10 years and has tried over 40 felony jury trials. She is a member of the National Association of Criminal Defense Lawyers, BAMSL and the Missouri Association of Criminal Defense Lawyers. She is an adjunct professor at St. Louis University teaching Trial Advocacy. Nellie's main area of practice is criminal.

Allison Schreiber Lee's extensive civil litigation and criminal trial experience provide her with the knowledge to assertively and consistently advocate for her clients' best interests. Ms. Lee focuses her practice on civil litigation, including medical malpractice and nursing home defense, prosecution of the tobacco industry on behalf of numerous Missouri hospitals, and criminal defense. Ms. Lee's practice has also included investigation and preparation of document-intensive multi-party products liability litigation from inception to trial. Specifically, Ms. Lee has conducted more than 40 jury trials to verdict and in excess of 100 non-jury trials. Ms. Lee has taken numerous expert and lay witness depositions. In addition, she has prepared witnesses for deposition and has defended those depositions on behalf of hospitals and nursing homes. She has argued Motions to Dismiss, discovery motions and Motions for Protective Order in courts throughout Missouri. Ms. Lee has drafted legal briefs, Motions for Summary Judgment, Motions to Dismiss, and Suggestions in Support thereof. Ms. Lee serves as an Adjunct Professor of Law at Washington University School of Law where she teaches Pre-trial Practice and Procedure. In addition, Ms. Lee practices in the area of domestic relations and family law where she handles divorce proceedings as well as motions to modify child support and child custody arrangements.